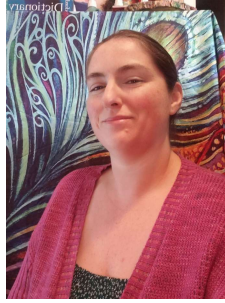


Alandra Morin

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Whole Life Approach, LLC

3/7/2026 - Current

Roles: Founder / Owner / Executive Director / Manager / DSP

- Intentional focus on stream lining policy hand book.
- Utilized AI technology to draft policies, procedures and forms necessary to meet OAR 411-500 and OAR 411-232 as well as Federal and employment mandates.
- Set up a HIPAA compliant database utilizing Google Workspace Business starter with BAA for data safety and security.
- Created HIPAA compliant waitlist forms to gather information from potential clients, job seekers and more.
- Completed EIN, BIN and other business license information
- Updated the Whole Life Approach, LLC website with policies and systems
- Create EVV compliant forms in Jotform to gather data necessary for eXPRS compliance and CSV upload.
- Reviewed the legal and ethical considerations regarding my genuinely held belief to ensure "safety" is the priority for this agency.

Allies, LLC

Owner: 7/15/2015 - 10/15/2025 | Employee: 1/1/2016 - 3/06/2026

FOUNDER: forever

Roles: Founder / Owner / Executive Director / DSA Director / Facilitator / DSP / Employee

- One of 6 original founders of Allies, LLC.
- Contributed 81% of upfront capital for operations.
- Took major risk to leave stable employment and open agency in about 5 months.
- Acted as Executive Director between 7/2015 - 2022
- Hired, fired, disciplined and trained new staff.
- Created forms necessary for the operation of Allies, LLC. Currently used to this day.
- I wrote initial policies for licensing and staff manual. These were focused on small team guidance along with applying required legal language. The state policies were long and the staff manual was a few pages long and was direct and assumed competence. Further updates were made with larger and larger input from a larger and larger team and living policies all admin could update. These updates,

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while not always my preferred language choices, did anticipate some staff to be hypersensitive. I anticipated leadership to understand nuance and personal bias decision making.

- Group facilitation. Supported ratio of 1:8 or less.
- Completed a "mutual" buyout of the business per Operating Agreement 11/2022 to sell 40% shares.
- Left employment on 3/6/2026 per legal papers signed on 3/18/2026.
- No longer an owner as of 10/15/2025 per legal papers signed on 3/18/2026.

Mentor Oregon Mid Valley Brokerage (renamed RCO)

PSW : 2010-2013 | Case Manager: 2013-2015 | PSW: 2015-2016

- PSW - Supported clients with ADL's and iADL's as needed.
- Case Manager - Coordinated support for 45+ clients throughout the year.

Senior and Disabled Services

Roles: Caregiver/CNA (~5 yrs)

- Supported elderly and disabled clients with basic activities of daily living.
- Supported elderly lady with OCD through emptying 2 storage sheds to stick to a budget more in line with her abilities and advocate for herself.

Education

- Bachelor of Art in Psychology - U of O, Eugene, OR
- Certificate of Technical Writing Documentation - LLC, Eugene, OR
- CNA (lapsed)
- OIS-G (current)
- CPR/FA (current)
- PSW training ODDS